

## **Shelbyville Bedford County Public Library Board June 27th Meeting, 2023**

**Board Members present:** Brent Canady, Mary Gore, Ralph McBride, Ronette Tillman, Mary Pitner, Jennifer Templeton, Shay Maupin, Henry Feldhaus and John Boutwell. Also present: Lis Ann Greiner - Library Director and Kate Huddleston - Regional Director. Not present: Yesenia Lira-Garcia.

### **Called to Order**

The meeting was called to order at 1:03 pm with a total of nine (9) members.

### **Treasurer's Report**

Lis Ann Greiner stated that the library is on course with the budget and meeting MOE. There were some issues with Quickbooks Desktop. When the clock-in system was switched last year, it was updated from bi-monthly to bi-weekly. It was double checked by Rita and the Auditor. When the library switched to QB Online, something on the backend didn't update and paychecks for staff were slightly higher. There was another issue when switching to QB Online. The IRS didn't recognize the automatic tax withdrawals from Online. The library ended up paying twice and the IRS has since refunded. Both issues have been rectified. Jennifer gave the motion to approve. Ronette gave the motion to second.

### **Regional's Report**

Kate Huddleston passed out info on upcoming events at Stones River Public Library. She also informed the Board that our courier dropped the Regional Library. That service ends August 28<sup>th</sup>. She suggested that around July 1<sup>st</sup>, letters go out to our patrons letting them know. She advised there will be a Trustee Workshop on September 12<sup>th</sup>, 2023, in Brentwood, TN at their library. At least one person should attend on behalf of library to receive additional grant funds.

### **Old Business**

Discussed replacing Board members whose terms would be ending on June 30th. Ralph McBride was elected as Chair, John Boutwell as Vice Chair/Personnel Committee, Shay Maupin as Treasurer/Secretary, Mary Pitner will remain as Friends of the Library liaison, and Property Committee is TBD by the City Commissioner who will elect someone for the Board. The term of Henry Feldhaus is ending, and his seat will be filled by a Council member. Ralph McBride's city term is ending and may be reappointed for one additional term. Mary Pitner will be appointed to fill Cherie's unexpired county term. Two persons will be appointed to fill Brent Canady's expiring city term and Mary Pitner's unexpired city term. Mary Gore brought up the reception to ask how it went and how much it cost. Ralph McBride, John Boutwell, Brent Canady, Jennifer Templeton, and Shay Maupin were present. It wasn't a huge turnout but the people that were

present seemed to enjoy their time, tour, and refreshments. Everyone pitched in to cover the cost paid out of pocket for refreshments by Shay Maupin and Jennifer Templeton.

### **New Business**

Lis Ann Greiner made the Board aware that she continues to deal with ongoing health issues after having some tests ran. Her husband accepted a job in Orlando, FL so she will be leaving the library and gave her resignation. Her last day will be July 14, 2023. In the meantime, until a new director can be hired, she is training Margaret Petty as interim. There was some discussion of what the job description should say. Personnel committee is responsible for posting job and assisting with interview(s).

Mary Pitner made a motion to remove Lis Ann Greiner, Brent Canady and Ronette Tillman and to add Ralph McBride, Shay Maupin and Margaret Petty to the bank accounts to sign for checks. Ronette Tillman seconded.

Ralph McBride brought up a recently signed into law, law pertaining to libraries. That any public meeting shall have a reserved period, with reasonable restrictions, for public comments. And that the agenda must be available to the public at least 48 hours prior to the meeting. Kate gave suggestions on adding verbiage in our bylaws and/or policies.

### **Friends of the Library**

Mary Pitner reported that there will be a car wash. Tickets are \$20 and that money will go toward building the patio area for the library. She also mentioned that it would be nice to have more communication between the Friends of the Library and the Board. They were under the impression that they were spearheading the Donor Wall project.

### **Personnel Committee**

Nothing to report.

### **Community Relations**

Nothing to report.

### **Property Committee**

There will be a charging station installed by the flagpole for anyone needing to charge their electronics. This will not be an ongoing cost to the library as it is solar powered.

## **Librarian's Report**

Lis Ann Greiner briefly went over her report that was handed out to the board. Jennifer Templeton made a motion to adjourn and Ronette Tillman seconded. The meeting was adjourned at 1:52pm. Next meeting is July 25th, 2023. Thank you and have a great summer!

Shay Maupin | Treasurer/Secretary